



Board of Directors Meeting

Sunday, October 21, 2018, — 09.00 – 16.30

Western Academy of Beijing (WAB)

Board Members: Vice-President: Steve Moody (SM); Secretary: Jeffry Stubbs (JS); Howard Stribbell (HS), Patrick Hurworth (PH); Bill Elman (BE)
Executive Director: Tom Ulmet (TU)
Executive Officer: Angie Lee (AL)
Apologies: Sandra Webster (SW), Stephen Dare (SD)

Two Board members were unable to attend due to other commitments. With a quorum present (5 of 7), the meeting progressed and was chaired by Vice President, Steve Moody.

SUMMARY – ACAMIS BOARD MEETING – October 21, 2018

MOTIONS

- to authorize the ED to create action plan as per the objectives – moved by JS /seconded by PH; passed unanimously.
- to approve the minutes of the May 7, 2018 ACAMIS Board meeting – moved by JS /seconded by PH; passed unanimously.
- to approve membership application of CISH as a comprehensive member – moved by BE /seconded by JS; passed unanimously.
- to approve the revised ACE Charter for 2018-19 – moved by BE/seconded by HS; passed unanimously
- to approve the appointment of Darren Skov as Athletics Co-Chair – moved by JS/seconded by PH; passed unanimously.
- to approve the revision of the membership standard for British curriculum schools as stated – moved by SM/seconded by PH; passed unanimously.
- to approve the revision of the membership standard for British curriculum schools to, “For British curriculum schools: successful initial British Schools Overseas (BSO) inspection by one of the [five agencies](#) licensed by OFSTED and commitment to that process, including the required refresher visit every [three years](#). – moved by SM/seconded by PH; passed unanimously.
- to approve including a Statement of Non-Discrimination in the website and in the new Board Handbook that ACAMIS is a membership organization that is inclusive in all of its operation regardless of race, color, religion, ethnicity, ancestry, marital status, gender or sexual orientation – moved by BE/seconded by JS; passed unanimously.
- to approve the statement on sexual harassment for inclusion in the Board Handbook and on the website, and the statement to include on the website, the Board Handbook and the Charters – moved by BE/seconded by JS; passed unanimously.
- to proposed a statement authorized ACAMIS’s use of photos and names according to ACAMIS policy – moved by HS/seconded by JS; passed unanimously.

ACTIONS

- TU to contact SW and SD for their availability of the proposed meeting date and SD to host the meeting at HKA.
- TU to correct the ACE Charter by adding the term “Comprehensive” under Membership section of the Charter.
- TU to establish guidelines on alcohols use and student supervision.