



ACAMIS Special Virtual Board Meeting Minutes
Friday, March 4, 2022
09.00-10.30 (China Time)

These Minutes and motions as well as motions conducted by email will be entered into the regular April 22 meeting Minutes.

In Attendance: 6 of 7, CT was unable to attend.
Board Members: **Officers:** President, Steve Moody (SM); **Vice President:** Bill Elman (BE); **Treasurer:** Stephen Dare (SD); **Secretary,** Jeffry Stubbs (JS); Howard Stribbell (HS), Rachel Dent (RD)
Executive Director: Tom Ulmet (TU)
Director of Operations: Angie Lee (AL)
Apologies: Caroline Taylor (CT)
Guests: James Barnette (JB), Dan Malloy (DM)

SUMMARY – ACAMIS SPECIAL BOARD MEETING – March 4, 2022

MOTIONS: the first one is carried over from a special email vote on August 20, 2021

- To approve the Final Draft of the IRS Tax Form 990 for submission to the IRS that has been prepared by the CPA at Greenspace Accounting Firm located in the State of Virginia, USA. Approved by 7-0. CT voted by email.

ACTIONS: – ACAMIS SPECIAL BOARD MEETING – March 4, 2022

- TU to submit the IRS Tax Form 990.
- AL to post the Conflict of Interest policy on the website under Ethical Practices
- SD to convene committee before the April 22 Board meeting to review the Alpha “sliver” as proposed by James Barnette.
- BE to contact candidates nominated by the Board in these minutes to determine their interest and solicit nominations from member Heads of School.
- SD to conduct virtual site visit to Stamford American School in HK before the April 22 Board Meeting.
- TU to present revised organizational structure proposal along with the budget draft for 2022-2023 for the May/June Board meeting.
- AL to present draft Heads portal page at April 22 Board meeting.
- TU and AL to present initial list of candidates for ACAMIS Hall of Recognition for the May/June Board meeting