



ACAMIS Board of Directors Meeting Minutes

Friday, October 15, 2021, 08.30-12.30

Virtual via Teams

In Attendance: 6 of 7, a quorum was present at the start. CT had to leave the meeting early, leaving a quorum of 5 of 7.

Board Members: **Officers:** President, Steve Moody (SM); **Vice President:** Bill Elman (BE); **Secretary,** Jeffry Stubbs (JS); Howard Stribbell (HS), Caroline Taylor (CT), Rachel Dent (RD)

Executive Director: Tom Ulmet (TU)

Executive Officer: Angie Lee (AL)

Apologies: Treasurer: Stephen Dare (SD)

SUMMARY – ACAMIS BOARD MEETING – OCTOBER 15, 2021

MOTIONS: the first three are carried over from a special email vote on August 20, 2021

- 1. Motion to Approve Goals for 2021-2022,**
Made by Howard Stribbell, Seconded by Jeffry Stubbs
To approve the ACAMIS Goals for 2021-2022 with refinements as added.
Motion Approved by Vote of 7-0
- 2. Motion made by Jeffry Stubbs, Seconded by Caroline Taylor**
To approve the application for full comprehensive provisional membership of Dulwich College Shanghai Puxi
Motion Approved by Vote of 7-0
- 3. Motion made by Howard Stribbell, Seconded by Rachel Dent**
To approve the application for full comprehensive provisional membership of Harrow International School Qianhai Shenzhen
Motion Approved by Vote of 7-0

MOTION: to approve the Budget as presented for 2021-2022 (including the worse-case scenario with \$136,000 loss in case of conference cancellation) as refined and proposed – moved by BE/seconded by JS; the motion carried 6-0 with SD absent.

MOTION: to approve the postpone the new ACAMIS logo design until further notice – moved by JS/seconded by BE; the motion carried 6-0 with SD absent.

MOTION: to approve that TU will draft ethical hiring guidelines, share with the Board for inclusion on the website, and later for presentation and vote at the AGM as possible membership standards – moved by RD/seconded by JS; the motion carried 6-0 with SD absent.

MOTION: to authorize the E.D. to prepare and conduct a salary survey for teachers and support staff for ACAMIS in mainland China with review by the Board before distribution – moved by RD/seconded by HS; the motion carried 6-0 with SD absent.

MOTION: to approve the Minutes from the June 8, 2021 meeting as presented – moved by HS/seconded by BE; the motion carried 5-0 with SD and CT absent.

MOTION: to approve the Auditor’s Report from July 31, 2021 – moved by BE/seconded by RD; the motion carried 5-0 with SD and CT absent.

ACTIONS: – ACAMIS BOARD MEETING – OCTOBER 15, 2021

MOTIONS: the first three are carried over from a special email vote on August 20, 2021

- CT to send Emily Meadows c.v. to TU and HS.
- AL to create email address for incoming E.D. and send the share drive.
- TU to share election protocol with BE
- TU will draft ethical hiring guidelines, share with the Board for inclusion on the website, and later for presentation and vote at the AGM as possible membership standards
- HS to recommend one additional keynote speaker for SLC