



**ACAMIS Board of Directors Meeting Minutes  
Friday, April 14, 2023, 09.00-12.00  
Canadian International School of Guangzhou**

Board Members outside China were unable to attend the meeting in person, thus the Board meeting was held via a hybrid format.

**In Attendance:** 6 of 7, a quorum was present for the meeting.

**Board Members (in-person):**

**Officers:** President, Steve Moody (SM); **Board Officer** Jeffry Stubbs (JS); Howard Stribbell (HS)

**Board Members (virtual):**

**Officers:** Vice President Bill Elman (BE); Treasurer: Stephen Dare (SD); Claire McDermott (CM)

**Executive Director (in-person):** Tom Ulmet (TU)

**Director of Operations (virtual):** Angie Lee (AL)

**Apologies:** Rachel Dent (RD)

## SUMMARY – ACAMIS BOARD MEETING – April 14, 2023

**MOTION:** to approve the final slate of candidates to be present at the AGM. – moved by JS/seconded by CM; the motion was approved unanimously.

**MOTION:** to appoint SD for a one-year term as an additional Board member. – moved by BE/seconded by JS; the motion was approved unanimously.

**MOTION:** to approve the Board Election Procedure to facilitate a smooth election process. – moved by BE/seconded by CM; the motion was approved unanimously.

**MOTION:** to extend the current Board Officers for one year through April, 2024. – moved by HS/seconded by CM; the motion was approved unanimously.

**MOTION:** to approve TU's one year extension as the Executive Director to July 31, 2024. – moved by JS/seconded by HS; the motion was approved unanimously.

**MOTION:** to approve the Minutes of the March 3, 2023 Virtual Board Meeting as presented. – moved by

Board Approved, June 1, 2023

HS/seconded by CM; the motion was approved unanimously.

**MOTION:** to approve the auditor's report for the year ended 31 July 2022. – moved by SD/seconded by JS; the motion was approved unanimously.

## Action Items – ACAMIS BOARD MEETING – April 14, 2023

- TU to thank James Barnette for attending the conference live, for being a sponsor and for the good report.
- TU to arrange for brief orientation for new Board Members with SM and TU.
- BE to refine Board nomination procedure and present to Board by October 2023 meeting,
- TU to report on staffing progress of Executive Office at June 1 meeting